



## CALL FOR PROPOSALS

**Adult Higher Education Alliance**  
**2009 Annual Conference**  
**Chicago, Illinois**  
**OCTOBER 6-9, 2009**



[www.ahea.org](http://www.ahea.org)

*The Spirit of AHEA:  
Engaging Communities and Enlivening Practice*

**Deadline for submission of proposals: Friday May 15th, 2009**

### ABOUT THE ALLIANCE (AHEA)

At the heart of the Adult Higher Education Alliance (AHEA) is our commitment to promote creative and effective teaching and learning opportunities for adults. Central to that mission is the goal of fostering a rich exchange of ideas about theories and practices relevant to our adult students and to our own development as professionals.

For more than 25 years, the annual conference of “The Alliance” has been an important opportunity for adult higher education professionals to share resources and information, to stimulate practitioner research, to become aware of work outside our own institutions, and, above all, to share ideas and experiences that help us critically reflect on our everyday activities.

## FRAMEWORK FOR PROPOSALS

We invite proposals that are organized in the best spirit of adult learning; they will provoke active participation and questioning, they will enhance our work as scholars-practitioners, and allow for a range of ideas and points of view to be expressed. We value presentations that are grounded in solid research as well as those that provide creative approaches to stimulating adult learning that are based in practice.

It is our hope that the 2009 conference will help us think about the multiple factors that influence our work, and thus about the nature of our communities, the quality our programs, and the core values and critical commitments upon which our work as adult educators is grounded. We look forward to several days of spirited conversation among colleagues, and to new ideas and practices that will strengthen our work with our students and with each other.

## WE WELCOME A DIVERSITY OF TOPICS AS YOU DEVELOP YOUR PROPOSALS YOU MIGHT CONSIDER THE FOLLOWING:

- Get Daring - Do you have a class, a module, an assignment that others tell you takes courage to do?
- What active learning strategies do you use to get students involved in the classroom and/or out in the community?
- Service learning for adults can be difficult. Share your successful formula and assignments.
- How do you get businesses, not-for-profits, and faith organizations into your classroom?
- How do you get neighbors in the classroom?
- Social Justice and Democracy – how do you address these topics with adults?

## PROPOSAL GUIDELINES

Proposals can be submitted for workshops or poster sessions, related to the conference theme.

*Workshop* – interactive session which engages participants in the topic either through discussion, hands on activity, or both

*Poster Session* – visual display of research or best practice with opportunity to discuss findings in a forum setting where participants circulate and talk with multiple presenters during a session

Proposals may be submitted by one or more individuals; we welcome collaboration with colleagues at your institution and with those from other institutions.

Notes:

- All facilitators must register and pay as conference attendees. Online registration will be available at a later date.
- We will attempt to honor specific time requests for scheduling sessions, but this cannot be guaranteed.
- If your proposal is selected as a workshop or poster session, you will also be invited to submit a paper on your topic.
- Papers may be academic or practitioner research for publication on the AHEA website and distribution to conference participants on CD.

### **ELECTRONIC PROPOSAL SUBMISSION**

Download and complete the Call for Proposals Form [www.ahea.org](http://www.ahea.org). All proposals must be submitted by 5:00 p.m. on Friday, May 15<sup>th</sup>, 2009. Proposals must be submitted electronically in Microsoft Word Format to [ahea@hotmail.com](mailto:ahea@hotmail.com).

### **SELECTION PROCESS**

Members of the Conference Proposal Selection Committee will rate proposals based on the following criteria:

- Topic appropriate to conference theme and questions
- Content applicable to adult learners and/or programs for adults
- If workshop – evidence of activities that engage participants

### **NOTIFICATION**

You will receive a message indicating receipt of your proposal after submission. If you do not receive this message, please send an e-mail to Carrie Johnson at [ahea@hotmail.com](mailto:ahea@hotmail.com)

### **ACCEPTANCE**

You will receive an email notification about the status of your proposal by Friday, June 19<sup>th</sup>, 2009

Proceedings of the conference will be published on our website and distributed on a CD at the conference. If your proposal is selected as a workshop or poster session, you will also be invited to submit a paper on your topic. If you submit a paper it will be published based on the quality of research methodology and bibliography appropriate to the topic.

The deadline for submitting papers is Friday, September 18th, 2009.

### **REGISTRATION FEES**

All facilitators are responsible for the appropriate conference registration fees, travel, and hotel expenses. Please be sure every individual identified in your proposal have this information and can be available to present at any time throughout the event.

**All presenters must register by Friday, September 4<sup>th</sup>, 2009**

### **SCHOLARSHIPS**

AHEA offers six Scholarships for those attending our annual conference. This information is available on our website at [www.ahea.org](http://www.ahea.org).

### **FINAL REMINDERS**

Please complete all fields including information pertaining to all additional facilitators.

By submitting a proposal, you agree to:

Register and pay conference fees if the proposal is accepted.

Inform your co-facilitators about the proposal's status and the need for all facilitators to pay the conference registration fees and be available throughout the event to present your work as scheduled.

### **DATES TO REMEMBER**

Friday, May 15th, 2009: Proposals due by 5:00 p.m. electronically to [ahea@hotmail.com](mailto:ahea@hotmail.com)

Friday, June 19th, 2009: Proposal acceptance notification

Friday, September 4th, 2009: Deadline for all presenters to register for the conference

Friday, September 18<sup>th</sup>, 2009: Papers due for Proceedings